

Person Specification Midday Supervisory Assistant

DNEAT Trust and Kessingland Church of England Primary Academy are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

Responsible to	Headteacher or Deputy Head/Head of School.
Grade	Point 2.
Hours	6.25 hours.
Location	Based at Kessingland Church of England Primary Academy. You may be required to travel to undertake work at academies and sites within [the Diocese of Norwich Education and Academies Trust as needed.

	Essential Criteria	Desirable Criteria
Education and Qualifications	<ul style="list-style-type: none"> • Good numeracy/literacy skills; 	<ul style="list-style-type: none"> • First Aid training/training in specific medical procedures
Skills and Abilities	<ul style="list-style-type: none"> • Able to follow the Trust's safeguarding procedures and recognise when to report any concerns 	
Experience	<ul style="list-style-type: none"> • Working with or caring for children of relevant age. 	
Knowledge and understanding	<ul style="list-style-type: none"> • The responsibility of every individual for safeguarding and promoting the welfare of children • Ability to relate well to children and adults; • Ability to self-evaluate learning needs and actively seek learning opportunities; • Basic understanding of child development and learning; 	<ul style="list-style-type: none"> • Knowledge of relevant policies/codes of practice and awareness of legislation; • Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within
Other requirements	<ul style="list-style-type: none"> • A professional role model who is committed to their own professional development and to developing others • Committed to and able to promote the aims of the academy and the values of the Trust. Including promoting our culture of high aspiration that is rooted in our Christian values as demonstrated in the life and teachings of Jesus Christ. 	

	<ul style="list-style-type: none">• Able to work calmly under pressure and withstand stress• Able to work flexibly, and to attend meetings and INSET days as required	
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<p>Person specification reviewed by:</p> <p>Date:</p>
