

Person Specification Teaching Assistant

DNEAT Trust and Kessingland Church of England Primary Academy are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

Responsible to	Headteacher or Deputy Headteacher but works to and with a qualified teacher on a day to day basis.
Grade	Scale C, point 3-4.
Hours	26.25 hours.
Location	Based at Kessingland Church of England Primary Academy. You may be required to travel to undertake work at academies and sites within the Diocese of Norwich Education and Academies Trust as needed.

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	<ul style="list-style-type: none"> • NVQ Level 2 or equivalent in Supporting Teaching and Learning or relevant experience • 5 x GCSEs graded 9-4 or equivalent to include English and Maths 	<ul style="list-style-type: none"> • Phonics trained • NVQ Level 3 or equivalent in Supporting Teaching and Learning or relevant experience • A Level qualifications or equivalent 	
Skills and Abilities	<ul style="list-style-type: none"> • Able to follow the Trust's safeguarding procedures and recognise when to report any concerns 		
Experience	<ul style="list-style-type: none"> • Experience of working with children of relevant age • Experience of working as part of a team 	<ul style="list-style-type: none"> • Experience of working as a TA within a school setting • Experience of working with children with a special educational need 	
Knowledge and understanding	<ul style="list-style-type: none"> • The responsibility of every individual for safeguarding and promoting the welfare of children • Good verbal communication skills • Can use ITC effectively to support learning 	<ul style="list-style-type: none"> • Awareness of strategies to manage pupil behaviour 	

	<ul style="list-style-type: none"> • Awareness of confidentiality • Good time management skills • An understanding of the varied needs of children as they develop socially and academically • Experience in delivering first aid, medication, personal and intimate care • Good organisational skills • Understanding of issues related to equal opportunities • Knowledge of relevant policies/codes of practice and awareness of legislation 		
<p>Other requirements</p>	<ul style="list-style-type: none"> • A professional role model who is committed to their own professional development and to developing others • Committed to and able to promote the aims of the academy and the values of the Trust. Including promoting our culture of high aspiration that is rooted in our Christian values as demonstrated in the life and teachings of Jesus Christ. • Able to work calmly under pressure and withstand stress • Able to work flexibly, and to attend meetings and INSET days as required • Have a calm approach and an empathic nature • Flexible and approachable 		

	<ul style="list-style-type: none">• Patience, understanding, caring		
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<p>Person specification reviewed by:</p> <p>Date:</p>
